**Committee on Applied Statisticians**

**Wednesday June 19, 2013 Minutes**

**12-1 pm EST**

**Minutes:** Marlene

**Regrets:** John, Erin

**Present:** Amarjot, Lynn, Mark, Richard, Eric, Marlene, Keith, Shari, Jim

**Minute Rotation:**

*Jan – Amarjot*

*Feb – Mark*

*Mar – Erin*

*Apr – Richard*

*May – Eric*

***Jun – Marlene***

*Jul – John*

*Aug – Keith*

*Sep - Shari*

*Oct – volunteer*

Nov/Dec - Amarjot

1. Amarjot reviewed the agenda.
2. Mentoring Initiative Related Topics: Continued discussion on mentoring initiative and updated progress related to:
3. Membership Taskforce Meeting (July 8) Planning
   1. Attendees-almost everyone will attend. David Morgenstein will attend. Mark and Jim will not attend. Emily Olsen will be on call. Lynn will send out directions from DCA to the ASA office.(blue or yellow line on the metro, one block away, walk down Madison.)
   2. Agenda items –Amarjot, Erin and Marlene will draft the agenda.
4. All member involvement is necessary to successfully complete mentoring pilot. We reviewed the proposed focus groups to accomplish mentoring pilot related tasks. The idea is the focus members will work in a smaller group and coordinate activities specific to the task and create timelines etc. Specific tasks include:
   1. **Clearinghouse Mentorship detailed planning team (**Marlene & Mark). Marlene and Mark will talk offline about current status. Mark mentioned that Kahlil said the link in the Amstat News article doesn’t work, but Marlene has used it. Marlene said that she and Mark will run with this in June. Updates after that will be the work of Mark and Shari below.
   2. **Microsite updates team** to make mentoring information available (Mark, Shari).
   3. **Messaging** for communications with other groups etc (Eric, Amarjot) They agreed to delegate to Shari the communication with the CTSA BERD group, whose next conference call is on June 27 at 3pm ET. Shari will contact Leah to get on the agenda.
   4. **Membership Taskforce Face-to-Face Meeting** (Amarjot, Marlene, Erin, Lynn) Amarjot, Erin and Marlene will draft the agenda.
   5. **Hands-on Mentorship detailed planning team** – welcome material etc. (Erin, Richard, Keith, and John). Erin offered to create timelines. Richard will initiate an off-line meeting of this group. Marlene noted that she uploaded the extensive Nevada chapter materials to our website. Erin had some materials from another group as well.
   6. **Mentor-Mentee Matching** - including creating questionnaire to help determine suitability of mentor/mentee (Jennifer Gauvin, Emily Olsen, Eric). Amarjot reached out to Jennifer and she offered to lead. Amarjot will reach out again to Jennifer and Emily regarding this responsibility so the subteam can initiate its work
   7. **Survey creation and analysis team** (Richard, Shari, John) Amarjot suggested SurveyMonkey. They will talk more at the face-to-face discussion. The whole CAS will talk about what should be on it and the subcommittee will make it happen. Amarjot says an October short query would be good in addition to the final survey. Shari says she is busy in the early fall and so this team will have to figure out how to best use each member’s time.
   8. **Link to Conference on Statistical Practice** (Jennifer, Eric, John, Amarjot) We want to organize a 1.5 hr session based on mentoring, maybe a panel discussion. We discussed the content of the session. Amarjot thinks John will attend. She is not sure if she will go but there is good chance she can go if presenting. Shari potentially can go [post meeting note: Shari mentioned she can't make it)]. Eric can go. Marlene cannot go. Lynn will be there. Eric and Amarjot and David Morgenstein have already started working on this. The deadline for submissions is June 25th. Eric will put together an abstract, and Amarjot will work with him.
5. Other Updates:
   1. Gathering Information Updates. Marlene uploaded revised documents on other mentoring efforts and resources.
   2. Mentor/Mentee Pairing- what is the current status? Erin & Eric

Eric had one expression of interest. Marlene had several expressions of interest and gave them Erin’s email address. We need an update from Erin.

* 1. Microsite Updates? Mark
  2. Book & Other resources. All
  3. Conference on Statistical Practice (Feb 20-22, 2014 in Tampa, FL) Participation Update. Eric & Amarjot
  4. Publicizing the program-(TBD- Who is organizing this in future?) Amstat blurb already appeared. Eric will re-send the brochure to the Friends of CAS. During clearinghouse conversations, Marlene sent the brochure to Utah and Idaho chapter. Not sure if Nevada chapter, which sent us their mentoring materials, sent the brochure to their members. COC Vice-chairs are asking their chapters about current mentoring initiatives. The COC chair has offered us time on the COC Business Meeting agenda at the JSM to discuss our program. She also noted that we could send announcements to the Section listservers.

**Planning For JSM** (Montréal, August 3–8, 2013)

Potential Attendees: Amarjot, Eric, Marlene, Erin, Richard, Mark (?)

CAS Mixer Updates. Need to publicize to enhance attendance –share past practices.

**Meeting Title:** Committee on Applied Statisticians Social Mixer

**Date:** Tuesday, 8/6/2013

**Start Time:** 2:30 PM

**End Time:** 4:30:00 PM

**Room Name:** CC-523a

**Room Set:**Reception

CC= Palais des congrès de Montréal (Convention Center)

Need to Update:

* CAS Activities Handouts (Thanks Richard for volunteering to update. Amarjot will assist him)
* Talking Points (Amarjot will work on this)

Door Prizes/TBD: Amarjot will check with Bob Rodriquez and Greg from SAS and Merck for door prizes. Something with the appeal of **[Pillsbury Doughboy](http://www.homeschooloasis.com/storehs_obituary_of_pillsbury.htm)** that Erin said are the most sought after at the Q & P mixer.

**Master's Notebook Articles** **All**

Need more article September onwards for this year.

* Jean Adams provided article for June issues
* **Richard Morris** provided article for July issue.
* **Eric Vance** will provide article by July 1 for August issue.
* Need articles for publication in October and onward issues (next article by September 1).

<http://magazine.amstat.org/category/columnnews/amstatmasters/>

<http://magazine.amstat.org/blog/category/columnnews/amstatmasters/>

**Collaborations with other Groups**

Communications with other committees/sections on mentoring initiatives.

**Parking Lot**

**Visibility Shari, Marlene, Richard**

Follow up on the discussion and next steps:

Editorial in the New England Journal of Medicine: Shari will work with Marlene to draft briefly the motivation for doing an article on visibility. This draft text can then be used for reaching out to others and gauge their interest.

Top 10 list (do’s and don’ts for statisticians): Richard agreed to look at articles on the subject and come up with some new ideas.

Background

1. Discussed writing an editorial in the New England Journal of Medicine on how to work with a statistician: “Care and Feeding of a Statistician.” This originated from Shari and Marlene’s panel discussion at the 2012 ASA meeting and our October call. Statisticians are often thought of as number crunchers that just run some programs and get results but do not contribute intellectually to a research effort and resulting articles. Statisticians who contribute to all aspects of an article should have co-authorship and due credit in the scientific collaboration:
2. Top 10 list (do’s and don’ts for statisticians): Richard agreed to look at articles on the subject and come up with some new ideas. Eric enlisted students to come up with projects where statisticians had an impact on society from a list of 1,600 VA Tech research projects. Shari suggested looking at the Gates which uses statistical methods to choose the projects that will have the most impact.