**Minutes Committee on Applied Statisticians**

**Thursday December 18, 2014**

**Minutes:** Amarjot

**Present:** Amarjot, Mark, Erin, Richard, Marlene, Eric, Emily, Holly, Chuck, Davis

Regret: John, Shari, Emily

Amarjot reviewed agenda and welcomed new members, Chuck Kincaid and Davis Gates. All members provided introductions for the benefit of new members. This was a busy year for the committee and we had had meeting every month.

**Committee Accomplishments:**

Kudos to all CAS members! This was a great year with many accomplishments that committee should be proud of. Amarjot summarized many of the accomplishments as follows:

* Submitted and received approval of the sequel proposal to the Membership Initiative on Mentoring to continue the programs and help scale up the program for 2014-16.
* Planned and executed on creating the blue prints for scaling up the mentoring activities amongst members and different units of ASA.
  + Finalized ‘Mentoring in Bag’ document – yeah!
  + Completed draft of ‘Mentoring in Box’ document – a resource for ASA units (sections, chapter, committees, etc.) to run a mentoring program. Eric, Amarjot, Richard, and Mark will continue to work on this to finalize.
  + Led efforts with other units to initiate mentoring programs and CAS program are already adapted by Biopharm Section and Washington Chapter.
  + CAS Mentoring Program continues with ~ 15 pairs.
  + Mentor-Mentee Matching activities and subsequent communications.
  + Planning for the JSM 2015 Workshop.
* Supplied articles for Master’s Notebook.
* Maintained CAS Microsite & Clearinghouse Resources.
* Maintained Friends of CAS List and updates as necessary
* Collaborated with other committees, such as CCD and COM.
* JSM2014: Active participation in JSM program through sessions and social mixer:
* Precedent setting Joint mixer of CAS with CCD. It was very successful and exemplified collaborations across committees
* JSM Mentor-Mentee opportunity for ~50 pairs
* Session at JSM2014 with collaboration with COM. Topic: Can Mentoring Enrich Professional Experience for Young Statisticians? An ASA Perspective.
* CSP 2014: Active participants in CSP program through sessions

Attendance**:** Eric, John

* CSP Mentor-Mentee opportunity for ~30 pairs
* Session at CSP2014 on Mentoring
* Submitted proposal for tutorial on mentoring at CSP.

**Planning Mentoring Related Activities at JSM 2015**

**Workshop:** Discussion ensued on planning of this workshop. Committee agreed to use the similar draft proposal that Eric and Amarjot used for the CSP and then work to refine it.

**Roundtables:** Eric suggested having roundtables on mentoring and solicited interest from other members. Eric is already doing a roundtable so can’t do another one. Committee thought of having the roundtable discussion via invitation so the topic of mentoring can be discussed with the right audience. It was agreed to do three roundtable discussions each with a different focus and invitees.

Mark, Amarjot, and Marlene will lead the discussions and work together to get the abstract drafted.

* Mark Otto- focus on mentoring in chapters);
* Amarjot Kaur -focus on mentoring in Sections
* Marlene Egger - focus on self-care/mentoring.

Erin will follow-up with Steve to get more details on the conducting these sessions.

**Final Remarks:**

The Membership Council Representative Holly Shulman and the Committee members were gracious in thanking Amarjot and Marlene for their contributions and recognized all their efforts and leadership. Amarjot and Marlene expressed their sincere gratitude and wished the committee many more successes in future.